



CITY OF KEIZER
VOLUNTEER COORDINATING COMMITTEE MINUTES
October 13, 2022

Chair Daisy Hickman called the meeting to order at 6:03 p.m. In attendance were:

Present:

Daisy Hickman, Chair
Jane Herb, Vice Chair
Larry Jackson
Laura Anson
Guillermo Rodriguez
Soraida Cross

Absent:

Elizabeth Heredia

Council/Staff Present:

Dan Kohler, Councilor
Debbie Lockhart, Deputy City Recorder

PUBLIC TESTIMONY: None.

APPROVAL OF MINUTES: Jane Herb moved for approval of the September 2022 minutes. Laura Anson seconded. Motion passed as follows: Herb, Anson, Cross, Jackson, Hickman and Rodriguez in favor with Heredia absent.

VOLUNTEER OF THE QUARTER NOMINATION: Committee reviewed the nomination. Larry Jackson moved to nominate Don & Michelle Earle and Don Earle, Sr. as volunteers of the quarter. Jane Herb seconded. Motion passed as follows: Herb, Anson, Cross, Jackson, Hickman and Rodriguez in favor with Heredia absent.

TRAINING DISCUSSION: Councilor Dan Kohler explained the definition of a public meeting and a serial meeting with lengthy discussion following. He went on to review email, scheduling, public records, ethics, bias, Roberts Rules, and the definition of an advisory committee with additional discussion taking place regarding each item. In summary, he stated that the goal is to do the best we can for the citizens of Keizer.

Chair Hickman reminded committee members that their speech is a reflection on the City of Keizer, the committee and Council and urged discretion, particularly when posting on social media.

OTHER BUSINESS: Committee discussed various voting options, how to deal with voting on multiple candidates for multiple identical positions and how it was done at the last meeting. Following review of various options, Jane Herb moved that if there are multiple positions to fill with the same expiration dates, then candidates could be considered in a group with the person with the most votes taking a position and remaining candidates going on the next slate (ballot) until all positions are filled. Guillermo Rodriguez seconded. Motion passed as follows: Herb, Anson, Jackson, Hickman, Rodriguez and Cross in favor with Heredia absent. *(This will be added to item #5 under 'Voting' in the committee Process for Appointments.)*

ADJOURNMENT – Meeting adjourned at 7:24ish p.m.

NEXT MEETING DATE – November 10, 2022

Minutes approved: 11-10-22